

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date: March 4, 2025  
Action Required: Approve Appropriation of Reimbursement  
Presenter: Michael Goddard, Facilities Development Manager  
Staff Contacts: Stewart Harding  
**Title: Resolution to Approve Reimbursement of \$285,861.38 for Buford/Charlottesville Middle School project (2nd reading)**

**Background**

Charlottesville City Schools requested additional access controls and vape sensors to be installed in the single occupancy bathrooms at the new Buford/Charlottesville Middle School. This request was made once the construction was in process, and was therefore not included in the base design or bid price. As such, this had to be procured as a Change Order to the main contract with the General Contractor (Nielsen Builders, Inc).

The cost for this additional work is as follows:

- CO#14 – PCO 087 - Provide Vape Sensors at 54 Student Bathrooms: \$189,830.34
- CO#15 – PCO 088 – Provide Access Controls at 14 ADA Bathrooms: \$96,031.04

It was agreed that Charlottesville City Schools would pay for this additional scope of work independently of the main project budget.

At the time of request, Nielsen Inc was in the process of “closing in” walls and ceilings in these locations. In order to install said access control systems and vape sensors, wiring had to be installed in the walls before they were closed in.

In order not to impact the construction schedule it was decided that the Change Order would be approved to proceed, and then the funds would subsequently be reimbursed from Charlottesville City Schools into the project budget.

**Discussion**

A check in the amount of \$285,861.38 (check ref#401822) was sent from Charlottesville City Schools and processed on November 22, 2024. We are requesting that this \$285,861.38 be appropriated into the Buford/Charlottesville Middle School project fund (P-01012).

**Alignment with City Council's Vision and Strategic Plan**

This request supports the City Council's Strategic Outcome Areas of Education, Public Safety, Partnerships and Organizational Excellence.

## **Community Engagement**

N/A

## **Budgetary Impact**

Transfer of \$285,861.38 from Charlotteville City Schools into Buford/Charlotteville Middle School project fund (P-01012).

## **Recommendation**

Funds have been expensed from the Facilities Capital Projects Lump Sum Account (P-01012) and the reimbursement is intended to replenish the project budget for a portion of those expenses.

## **Alternatives**

City Council could decline this recommendation. This will then deplete the project budget contingency by \$285,861.38.

## **Attachments**

1. PCO 087-R2 All work required to provide Halo Vape Sensors in Bathrooms - signed
2. PCO 088-R3 Provide Access Control Equipment for Specific Doors per Owner's Request - signed
3. Appropriation-CCS Funds for Buford Middle School Project (1)